

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

December 4, 2006

CALL TO PODIUM:

Cathy G. Borten
City Attorney

RESPONSIBLE STAFF:

Cathy G. Borten
City Attorney

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
x	Consent Item
	Ordinance
x	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a New Three (3) Year Contract With Thomson-West for the City Attorney's On-Line Legal Research Services and Updates to State Code and McQuillin's Volumes (\$30,000)

SUPPORTING BACKGROUND:

The City currently has a contract with Thomson-West which provides on-line legal research services and up-dates to code and other volumes in the City Attorney's library. The current three year contract is coming up for renewal. The City is able to lock in prices and percentage rate increases by signing three contracts.

The new three year contract will add a large array of legal research resources specifically targeted to address issues of interest to municipalities, including well known practice guides on municipal law and land use and zoning matters.

The full amount, not to exceed \$30,000.00, will cover the cost of the contract annually for three years, including estimated percentage increases for each year.

DESIRED OUTCOME:

Vote on Resolution

Finance Dept.	Date
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RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A NEW THREE (3) YEAR CONTRACT WITH
THOMSON-WEST FOR THE CITY ATTORNEY'S ON-LINE LEGAL RESEARCH
SERVICES AND UPDATES TO STATE CODE AND MCQUILLIN'S VOLUMES

WHEREAS, the City Attorney continues to require access to a wide variety of legal research materials in order to provide the full range of legal services contemplated under the City Attorney position; and

WHEREAS, the current contract with Thomson-West will expire in March, 2007; and

WHEREAS, by renewing the contract before the end of 2006 the City is able to secure advantageous pricing and rate increase limits; and

WHEREAS, the City Attorney has determined that renewal of a contract with Thomson-West that will provide access to Westlaw on-line legal research services as well as hard cover materials will provide the City Attorney with the most appropriate and reliable services required:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a new contract with Thomson-West, 610 Opperman Drive, St. Paul, Minnesota 55164-1803, for the purchase of a three (3) year subscription to Westlaw on-line legal research services and annual hard copy updates to state code and McQuillin's Municipal Corporations volumes, in the total amount not to exceed Thirty Thousand Dollars (\$30,000.00); said funds to be expended from the operating budget.

ADOPTED by the Mayor and City Council this 4th day of December, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 4th day
of December, 2006.

David B. Humpton, City Manager